

Optimum Plan Management

Helping you manage the payments for your NDIS supports plan so that you can get the most out of it.



Optimum Plan Management

As your plan manager, we take the stress out of managing your NDIS plan and budget.

What We Do

As your NDIS Plan Manager, Optimum Plan Management will act as your personal bookkeeper.

We Will:

- Track your expenditures against your budget
- Reconcile your funds balances
- Provide monthly statements of expenditure and available funding
- Pay suppliers invoices on your behalf
- Process your reimbursement claims
- Participants/nominated representative liaison - email, phone etc
- Consult participant/nominated representative on request, regarding decisions about how funds are spent.
- Choose your providers if required
- Assists in the preparation of Service agreement with service providers
- Schedule plan review consultation/advice
- Communicate openly and honestly in a timely manner



Why choose us?

- **Knowledge & Experience**

Proven experience in working with the NDIS, making claims and payments, liaising with providers, taking the pressure off you.

- **Fast Pay**

We process submitted invoices within 2 working days

- **Tracking**

Track real-time expenditures, balances and monthly statements from any device including mobile.

- **People Centred**

listens to you and your support network. A profound understanding of your needs, with a focus on quality and care.

- **Secure**

Have peace of mind that your information is protected

- **It's free**

No cost to you. Its an additional fund on to your other support funding. It doesn't come out of your support funds



We're Partners in supporting a better life for Australians with disabilities, their families and support network

About Us

Optimum plan management is an independent, NDIS registered provider of financial intermediary [plan management]. We help manage the payments for your NDIS plan.

With Optimum Plan Management, you can have absolute confident and peace of mind that your NDIS support budget will be managed professionally and ethically as required by legislations to achieve your plan goals.

Our Mission

At Optimum Plan Management we are driven to use our knowledge and skills to break down difficult processes and change attitude for the better. We are committed to supporting you, your families and support networks to optimise your NDIS support funds whilst having the freedom to live and enjoy your life.

Our Vision

We are focused on providing the best outcome that will enhance the quality of life and increase economic and social participation of our client. We recognise the worth of every individual and embrace diversity.

Our Values

We commit to internalising the following values which underpin our behaviours at work and in our relationship with our clients:

- INTEGRITY
- HONESTY
- RELIABILITY
- RESPECT
- TRUST

We are confident your experience with Optimum Plan Management will exceed your expectation. We look forward to working with you!

**Providing services in the metro and regional
VIC, QLD, NSW, SA, TAS, ACT & NT**

Contact Us:

P.O.Box 197, Dingley Village
Melbourne Victoria 3172

Phone: 1300 607 404

Fax +61 39135 1384

Email: ndis@optimumpm.com.au

Website: www.optimumpm.com.au

